



**Availity Provider Training Webinars – February 2012**

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The following is a list of available training webinars and dates that Availity® will be offering to their **participating providers** during February 2012. Availity **participating providers** can enroll in any of these webinars by simply logging into the secure [Availity Portal](#) and selecting **FREE TRAINING** from any page.

Please see the brief descriptions of each training session provided below the table. If you have any questions on the topics below or just want to learn more about Availity, please enroll in a training session today.

Day	Date	Time MT	Title
Wed	<b>02/01/12</b>	8:30-10:00	Primary Access Administrator (PAA)
Thur	<b>02/02/12</b>	1:30-3:00	Primary Access Administrator (PAA)
Wed	<b>02/08/12</b>	1:00-2:30	Availity 101: Introduction to Availity for New Users
Wed	<b>02/15/12</b>	1:00-2:00	Web Data Entry Claim Submission
Fri	<b>02/24/12</b>	10:00-11:00	CareCollect Payment Processing

*Plan to attend all webinars using a computer and telephone.*

**Availity 101: An Introduction to Availity for New Users** – Are you new to using Availity? Do you want to learn more about navigation and workflow solutions offered through Availity? Please join Availity for training webinars dedicated to new users. This introductory webinar is essential to learning how to use Availity products/services, locate helpful resources, and navigation tips. This webinar is approximately 90 minutes. Please make note of the Adobe user ID and password you used to register for this webinar. You will need this information to join the webinar.

**CareCollect: Payment Processing** – Attend this session to learn more about Availity's CareCollect, an efficiency tool designed to provide payment processing improvements to your practice -- where and when you need them the most! This webinar is approximately 60-minutes. Please make note of the Adobe user ID and password you used to register for this webinar. You will need this information to join the webinar.

**Primary Access Administrator Training** – This training is essential for your organization's Primary Access Administrator (PAA). Learn how to perform the account administration functions, such as registering new users, assigning business functions to users, and more. This webinar is approximately 90 minutes. Please make note of the Adobe user ID and password you used to register for this webinar. You will need this information to join the webinar.

**Web Data Entry Submission** – Is your office still submitting paper claims? If yes, this training is for you. Learn how to use Availity's free web data entry claim submission forms to quickly submit a real-time, electronic claim or encounter. Join this 60-minute webinar to learn more. Please make note of the Adobe user ID and password you used to register for this webinar. You will need this information to join the webinar.

This schedule and webinar program description is being provided solely as a courtesy by BCBSNM. Availity is solely responsible for the webinar program descriptions, content and presentations and BCBSNM expressly disclaims any responsibility for any of the descriptions, programs or the contents of such programs.

Availity is solely responsible for scheduling of the sessions and all requirements related to the Webinars. If you have questions regarding these Webinars, please contact Availity Client Services at 800-282-4548 Monday through Friday from 6 a.m. to 5 p.m. MT

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