

## **Contact Guide**

When you have a request or need to make a change to your Blue Cross and Blue Shield of New Mexico plan:

- If you bought an Exchange plan on beWellnm.com: Please refer to the table below.
- If you didn't buy your plan on beWellnm.com: Contact your independent, authorized broker or call BCBSNM Customer Service at 1-866-236-1702.

EXCHANGE PLAN	S ONLY	New Mexico Health Insurance Exchange Call 1-833-862-3935	BCBSNM Customer Service Call 1-866-236-1702 or <b>send</b> a secure message on Blue Access for Members <sup>1</sup>
	Physical Address		
	Billing Address		
	Phone Number		
	Email Address		
l want to change my:	Name		
	Date of Birth		
	Gender		
	Social Security Number		
	Medical Plan		
• • • •	Adult or Pediatric Dental Plan		
l want to cancel/remove my:	Dependent		
	Entire Policy (Free Look Period — 30 Days)	•	
l want to update my:	Primary Care Physician (PCP)		•
	Member ID Card		•
I'd like a copy of my:	Benefit Book		•
	Proof of Coverage Letter		
	Receive Paper Billing		
I have a	Receive My Bill Electronically		
billing request. I want to:	Reprint a Bill		
	Rerun a Bill (Reinvoice)		
	Set up Auto Bill Pay		
	Make a Phone Payment		
l have a payment request. l want to:	Request a Refund Due to Termination	٠	
	Request a Refund Due to Overpayment	•	
	Research Missing or Misapplied Payments	•	
	Reinstate My Policy (Limitations May Apply)	•	
l qualify for a Special Enrollment Period. l would like to:	Add Spouse or Dependent to an Existing Policy	Talk to your independent, authorized broker, or call <b>1-888-809-1135</b>	
	Add Medical/Dental Plan Choose a Different Policy		
	choose a Difference oney		

1 BAM is the secure website for BCBSNM members. To send a message in BAM, log in to your account at **bcbsnm.com/member** and select the Message Center.

Blue Cross and Blue Shield of New Mexico, a Division of Health Care Service Corporation, a Mutual Legal Reserve Company, an Independent Licensee of the Blue Cross and Blue Shield Association

## Health care coverage is important for everyone.

If you, or someone you are helping, have questions, you have the right to get help and information in your language at no cost. To talk to an interpreter, call 855-710-6984. We provide free communication aids and services for anyone with a disability or who needs language assistance.

We do not discriminate on the basis of race, color, national origin, sex, gender identity, age, sexual orientation, health status or disability. If you believe we have failed to provide a service, or think we have discriminated in another way, contact us to file a grievance.

Office of Civil Rights Coordinator	Phone:	855-664-7270 (voicemail)	
300 E. Randolph St., 35 <sup>th</sup> Floor	TTY/TDD:	855-661-6965	
Chicago, IL 60601	Fax:	855-661-6960	

You may file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, at:

U.S. Dept. of Health & Human Services 200 Independence Avenue SW Room 509F, HHH Building 1019 Washington, DC 20201

Phone: TTY/TDD: Complaint Portal: Complaint Forms:

800-368-1019 800-537-7697 https://ocrportal.hhs.gov/ocr/smartscreen/main.jsf https://www.hhs.gov/civil-rights/filing-acomplaint/complaint-process/index.html

	To receive language or communication assistance free of charge, please call us at 855-710-6984.		
Español	Llámenos al 855-710-6984 para recibir asistencia lingüística o comunicación en otros formatos sin costo.		
العربية	لتلقي المساعدة اللغوية أو التواصل مجانًا، يرجى الاتصال بنا على الرقم 6984-710-855.		
繁體中文	如欲獲得免費語言或溝通協助,請撥打855-710-6984與我們聯絡。		
Français	Pour bénéficier gratuitement d'une assistance linguistique ou d'une aide à la communication, veuillez nous appeler au 855-710-6984.		
Deutsch	Um kostenlose Sprach- oder Kommunikationshilfe zu erhalten, rufen Sie uns bitte unter 855-710-6984 an.		
ગુજરાતી	ભાષા અથવા સંચાર સહાય મફતમાં મેળવવા માટે, કૃપા કરીને અમને 855-710-6984 પર કૉલ કરો.		
हिंदी	निःशुल्क भाषा या संचार सहायता प्राप्त करने के लिए, कृपया हमें 855-710-6984 पर कॉल करें।		
Italiano	Per assistenza gratuita alla lingua o alla comunicazione, chiami il numero 855-710-6984.		
한국어	언어 또는 의사소통 지원을 무료로 받으려면 855-710-6984번으로 전화해 주세요.		
Navajo	Niná: Doo bilagáana bizaad dinits'á'góó, shá ata' hodooni nínízingo, t'áájíík'eh bee náhaz'á. 1-866-560-4042 jį' hodíilni.		
فارسى	برای دریافت کمک زبانی یا ارتباطی رایگان، لطفاً با شماره 6984-710-855 تماس بگیرید.		
Polski	Aby uzyskać bezpłatną pomoc językową lub komunikacyjną, prosimy o kontakt pod numerem 855-710-6984.		
Русский	Чтобы бесплатно воспользоваться услугами перевода или получить помощь при общении, звоните нам по телефону 855-710-6984.		
Tagalog	Para makatanggap ng tulong sa wika o komunikasyon nang walang bayad, pakitawagan kami sa 855-710-6984.		
اردو	مفت میں زبان یا مواصلت کی مدد موصول کرنے کے لیے، براہِ کرم ہمیں 6984-710-855 پر کال کریں۔		
Tiếng Việt	Để được hỗ trợ ngôn ngữ hoặc giao tiếp miễn phí, vui lòng gọi cho chúng tôi theo số 855-710-6984.		