

The National Drug Code (NDC) Units Calculator Tool is a user-friendly online tool that allows providers to convert applicable classified or specified Healthcare Common Procedure Coding System (HCPCS) or Current Procedural Terminology (CPT®) codes to NDC units. The tool (also known as RC Claim AssistTM) is hosted by RJ Health, an independent third-party pharmaceutical specialty company.

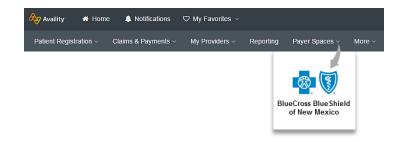
The NDC Units Calculator is available in the Blue Cross and Blue Shield of New Mexico (BCBSNM) branded Payer Spaces section in the Availity Portal.

The following information instructs users how to access and use the NDC Units Calculator Tool via Availity.

Not yet registered with Availity? Visit Availity and complete the online registration today, at no cost.

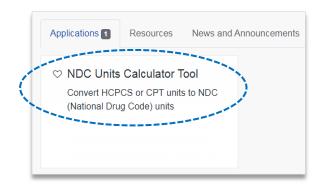
1) Getting Started

- Log into <u>Availity</u>
- Select Payer Spaces from the navigation menu
- Choose Blue Cross and Blue Shield of New Mexico



- On the BCBSNM Payer Spaces page, select Applications
- Select NDC Units Calculator Tool
- Users will be redirected to RC Claim Assist.

Note: Contact your Availity Administrator if **NDC Units Calculator Tool** is not listed under the Applications tab in BCBSNM-branded Availity Payer Spaces.



2) Selecting Search Criteria

From the home screen, select one of the following search options:

- HCPCS/CPT
- ▶ NDC
- Drug Name



Blue Cross and Blue Shield of New Mexico, a Division of Health Care Service Corporation, a Mutual Legal Reserve Company, an Independent Licensee of the Blue Cross and Blue Shield Association

3) Search by HCPCS/CPT Code

Searching by HCPCS/CPT code:

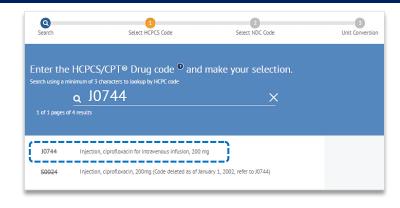
- ► Enter the HCPCS/CPT code
- Select the appropriate code from the list

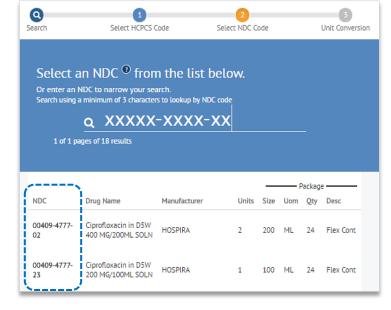
Notes:

- Users may search using a minimum of three characters when using the HCPCS/CPT, NDC or Drug Name search options.
- Select New Search to search for a different HCPCS/CPT, NDC or Drug Name.

Next, select the applicable NDC from the list, or enter an NDC to narrow your search

- Enter the Number of Units administered
- Hit Enter



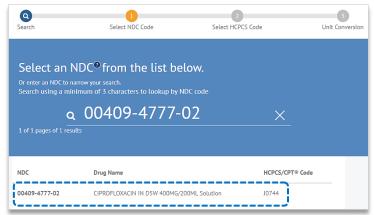


Apply number of HCPCS/CPT® units administered and hit 'Enter' $3 \hspace{1cm} \times$

4) Search by NDC Code

Searching by NDC code:

- ► Enter the NDC code
- Select the appropriate code from the list



4) Search by NDC Code (continued)

- Enter the Number of Units administered
- Hit Enter



Search by Drug Name

Searching by Drug Name:

- Enter the Drug Name
- Select the appropriate code from the list



1 Select NDC Code Select Drug Name Unit Conversion Select an NDC ¹⁰ from the list below. Or enter an NDC to narrow your search.

Search using a minimum of 3 characters to lookup by NDC code NDC Drug Name Manufacturer Uom Qty Ciprofloxacin in D5W 400 MG/200ML SOLN 00409-4777-02 HOSPIRA 00409-4777-23 Ciprofloxacin in D5W 200 MG/100ML SOLN HOSPIRA 100 Flex Cont

Next, select the applicable NDC from the list

- Enter the Number of Units administered
- Hit Enter

Apply number of HCPCS/CPT® units administered and hit 'Enter' $\underline{3} \hspace{1cm} \times \underline{\hspace{1cm}}$

6) Search Results

Regardless of the search option used, the results include:

- HCPCS/CPT code
- NDC code and description
- NDC Billable Units to include on your claim

Quick Tip:

→ For more information, refer to the <u>NDC Billing FAQs P</u> and <u>NDC Billing Guidelines P</u> located on our Provider Website.



Have questions or need additional education? Email the Provider Education Consultants.

Be sure to include your name, direct contact information and Tax ID or Billing NPI.

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