BlueCross BlueShield of New Mexico

2026 Small Group Account Management Submission Due Dates for Existing Business.

Due Dates for:	Plan Changes at Renewal		Anniversary Date Change/Off-Cycle Plan Change		Billing Cycle Change	
Renewal/ Effective Date	1st of Month	15th of Month	1st of Month	15th of Month	1st of Month	15th of Month
January	Dec. 2	Dec. 16	Dec. 2	Dec. 16	Nov. 3	Nov. 17
February	Jan. 2	Jan. 16	Jan. 2	Jan. 16	Dec. 3	Dec. 17
March	Jan. 30	Feb. 13	Jan. 30	Feb. 13	Dec. 31	Jan. 14
April	Mar. 2	Mar. 16	Mar. 2	Mar. 16	Feb. 2	Feb. 16
May	Apr. 1	Apr. 15	Apr. 1	Apr. 15	Mar. 2	Mar. 16
June	May 2	May 18	May 2	May 18	Apr. 2	Apr. 16
July	Jun. 1	Jun. 15	Jun. 1	Jun. 15	May 4	May 18
August	Jul. 2	Jul. 16	Jul. 2	Jul. 16	Jun. 2	Jun. 16
September	Aug. 2	Aug. 17	Aug. 2	Aug. 17	Jul. 2	Jul. 17
October	Sept. 1	Sept. 15	Sept. 1	Sept. 15	Aug. 3	Aug. 17
November	Oct. 2	Oct. 16	Oct. 2	Oct. 16	Sept. 2	Sept. 16
December	Nov. 1	Nov. 16	Nov. 1	Nov. 16	Oct. 2	Oct. 16

*Note: June, Sept, and Dec due dates fall on non-business days.

Blue Cross and Blue Shield of New Mexico, a Division of Health Care Service Corporation,
a Mutual Legal Reserve Company, an Independent Licensee of the Blue Cross and Blue Shield Association

494165_0426

2026 Small Group Account Management Submission Due Dates for Existing Business.

Off-Cycle Plan Changes for ACA/Fully Insured

Current Plan Effective Date	**New** Effective Dates											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
January	●	○	○	○	○	○	○	○	○	○	○	○
February	○	●	○	○	○	○	○	○	○	○	○	○
March	○	○	●	○	○	○	○	○	○	○	○	○
April	○	○	○	●	○	○	○	○	○	○	○	○
May	○	○	○	○	●	○	○	○	○	○	○	○
June	○	○	○	○	○	●	○	○	○	○	○	○
July	○	○	○	○	○	○	●	○	○	○	○	○
August	○	○	○	○	○	○	○	●	○	○	○	○
September	○	○	○	○	○	○	○	○	●	○	○	○
October	○	○	○	○	○	○	○	○	○	●	○	○
November	○	○	○	○	○	○	○	○	○	○	●	○
December	○	○	○	○	○	○	○	○	○	○	○	●

● Plan Change Allowed ○ No Plan Change Allowed ● Anniversary Date

For Fully Insured ACA, a Benefit Plan Selection form is required for off-cycle plan changes. We must receive the document 60-days prior to the requested effective date. **Composite-rated groups can't make off-cycle plan changes**. Instead, they will have to request an **Anniversary Date change**.

This will change their rates, plans and renewal date. If a group requests an Anniversary Date change, quoted composite rates are not final until we have processed the paperwork. This does not apply to group that change to composite rates at the time of their renewal, or to group that are only adding a dental plan off-cycle.

If you have questions about deadlines, please email us at **nmsgam@bcbsnm.com** or call us at **800-722-4890**.

Questions?

Reach us at **800-722-4890** or **nmsgam@bcbsnm.com**

All dates are subject to change. Please review *News from the Blues for Producers*℠ and renewal information for revisions. Use Off-Cycle Plan Change Chart to determine effective date eligibility.

Image(s) may have been created or enhanced using artificial intelligence tools.